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FILLING UP OF VACANCIES OF VARIOUS CATEGORIES IN THE CENTER FOR EXCELLENCE IN  
POSTAL TECHNOLOGY, MYSURU, KARNATAKA, DEPARTMENT OF POSTS

Application in the prescribed format from eligible Central Government Employees are invited to fill up the following posts on DEPUTATION basis in CENTER FOR EXCELLENCE IN POSTAL TECHNOLOGY (CEPT) MYSURU 570010, KARNATAKA under DEPARTMENT OF POSTS.

Sl No	Name of Post	Pay Band	Number of Posts
1	Deputy Manager	Pay Matrix level 8 (Pre revised pay and Grade pay Rs.9300-34800 with Grade Pay Rs.4,800/-)	3
2	Technical Supervisor	Pay Matrix level 6 (Pre revised pay and grade pay Rs.9300-34800 with Grade Pay Rs.4,200/-)	3

The prescribed Application format along with details of required Qualification for the notified posts are available for download at INDIA POST WEBSITE <http://www.indiapost.gov.in>. Eligible employees may apply along with supporting documents through their cadre controlling authorities with an advance copy to the office of General Manager CEPT Department of Posts, Centre for Excellence in Postal Technology, Mysore 570010 within 45 days of publication of this advertisement in the Employment News, Applications received after stipulated period of 45 days will not be entertained.



General Manager  
Department of Posts,  
Centre for Excellence In Postal Technology  
Mysore 570010

## Eligibility Criteria and Educational Qualifications:

1. **Name of the Post:** Deputy Manager (Deputation: Officers under the Central Government)

### Service Criteria:

1. Holding analogous posts on regular basis in their parent cadre/Department  
**Or**
2. With 2 years of service in the Grade rendered after appointment thereto on regular basis of Pay Matrix level 7 (Pre-revised pay Rs.9300-34800 with Grade Pay of Rs.4,600/- in PB-2) or equivalent in the parent cadre/Department  
**Or**
3. With 6 years of service in the grade rendered after appointment thereto on regular basis of pay Matrix level 6(Pre revised Pay of Rs. 9300-34800 with grade pay of Rs.4200/-) or equivalent in the parent cadre/department and

### Educational Qualification and Experience

1. Bachelor Degree with Computer Science as a subject from a recognized University  
**OR**
2. Bachelor Degree from a recognized University and 1 year Diploma in Computer Science  
**And**
3. 3 years' experience in the field of Computer Software Development, Computer Software Testing or System Administrator in the Central Government Offices or their attached and subordinate offices

### Age

1. The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of applications.

2. **Name of the Post:** Technical Supervisor (Deputation: Officers under the Central Government)

### Service Criteria:

1. Holding analogous posts on regular basis in their parent cadre/Department  
**Or**
2. With 6 years of service in the Grade rendered after appointment thereto on regular basis of Pay matrix level 5 (Pre revised Pay of Rs.5200-20200 with Grade Pay of Rs.2,800/- in PB-1) or equivalent in the parent cadre/Department  
**Or**
3. With 10 years of service in the Grade rendered after appointment thereto on regular basis of Pay matrix level 4 (pre revised pay of Rs.5200-20200 with Grade Pay of Rs.2,400/- in PB-1) or equivalent in the parent cadre/Department and

### Educational Qualification and Experience

1. Bachelor Degree with Computer Science as a subject from a recognized University

**OR**

2. Bachelor Degree from a recognized University and 1 year Diploma in Computer Science

**And**

3. 1 years' experience in the field of Computer Software Development, Computer Software Testing or System Administrator in the Central Government Offices or their attached and subordinate offices

**Age**

1. The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of applications.

**Other Instructions:**

1. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/Department of the Central Government shall ordinarily not exceed three years.

2. For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2016 (the date from which the revised pay structure based on the 7<sup>th</sup> Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding pay matrix level/pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

**3. Documents to be forwarded along with application:**

- a. The applicant should furnish a self-attested copy of certificate for all the educational and technical qualifications.
- b. The cadre controlling authority should attach copies of five years ACRs/APARs duly attested by an officer of the level of Under Secretary or above and sign the Cadre Clearance/Vigilance Clearance certificate in the application form.

**4. Address for communication:**

Applications complete in all respects may be forwarded to:

Applying for the Post of .....

General Manager  
Department of Posts,  
Centre for Excellence In Postal Technology  
Mysore 570010.

**Application for the Technical Posts in Centre for Excellence In Postal Technology (CEPT) Mysore  
Assistant Manager/Technical Supervisor**

1. Name and Address (In Block Letters)

2. Date of Birth(in Christian Era)

DD  MM  YYYY

3. Date of retirement :

DD  MM  YYYY

Affix recent  
Passport Size  
Photograph

4. Educational qualification: (Must attach self-attested copies of all certificates)

Type	Main Subject	Ancillary Subjects	University/College Name	Grade/Marks
Matriculation				
Hr. Secondary				
Degree				
Post-Graduation				

5. Additional technical /professional qualifications (Must attach self-attested copies of all certificates)

Qualification	Main Subject	Ancillary	University/College Name	Grade/Marks

6. Additional details about present Employment

- Central Government (DoP)  
 State Government  
 Government Undertaking  
 Others

- Central Government (Others)  
 Autonomous organization  
 Universities

7. Details of Employment from joining in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Position Held	Office/Controlling authority	Pay scale	From	To

8. Nature of present employment  Ad HoC  Temporary  
 Quasi Permanent  Permanent

9. In case the present employment is held on deputation/contract basis Please state

- (i) The date of initial appointment :  
(ii) Period of appointment on Deputation/contract :  
(iii) Name of the parent office/ Organization to which you belong :

10. Whether belongs to SC/ST/OBC/PH:

11. Additional information if any which you would like to mention in support of your suitability of the post.  
Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_ Signature of the candidate \_\_\_\_\_  
Address: \_\_\_\_\_  
Mobile: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**To be filled by the Cadre Controlling Authority**

**Note:** The cadre controlling authority should forward all the applications received along with ACRs/APARs for the last five years to the GM CEPT Mysore immediately without any delay.)

**CERTIFICATE**

It is certified that the above information furnished by Shri/Ms..... is correct as per record. It is further certified that he/she is clear/not clear from vigilance angle. His/her attested photocopies of ACRs/APARs for the last five years are enclosed/not enclosed. This Department has no objection to relieve him/her in case of his/her selection to the posts applied for.

Seal

Signature

Name

Designation